

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
June 18, 2019**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:32 A.M., on June 18, 2019 in Training Room 1, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Mark Monson, Citizen Member – Chairperson
Ethlyn McQueen-Gibson, DNP, MSN, RN, BC

STAFF PRESENT: Robin L. Hills, DNP, RN, WHNP, Deputy Executive Director

OTHERS PRESENT: David Kazzie, Adjudication Specialist
Channel 6 News Team (3)
Diane Powers, Director of Communications
Tonya James, Compliance Manager
Beoncia Johnson, Compliance Specialist
Ellie Badgley, Summer Intern
Vickie Nash, Operations Manager

**CONFERENCES
SCHEDULED:** **Heather Williams, LPN 0002-085443**
Ms. Williams appeared accompanied by Pamela Bullock, her parent.

CLOSED MEETING: Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:22 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Williams. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 10:39 A.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Dr. McQueen-Gibson moved to issue an Order to Dismiss the case against Heather Williams and Impose No Sanction due to insufficient evidence of a violation of law and regulations governing practice. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Williams unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Williams within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

**CONFERENCES
SCHEDULED:**

Caitlin Poytress, RN 0001-268901
Ms. Poytress did not appear.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:47 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Poytress. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 10:58 A.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to refer the matter regarding Caitlin Poytress to a Formal Hearing of the Board of Nursing or a panel thereof.

The motion was seconded and carried unanimously.

**CONFERENCES
SCHEDULED:**

Audrey Jones, LPN Reinstatement Applicant 0002-032365
Ms. Jones appeared.

CLOSED MEETING:

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:19 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Jones. Additionally, Dr. McQueen-Gibson moved that Dr. Hills and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 1:16 P.M.

Dr. McQueen-Gibson moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. McQueen-Gibson moved to issue an Order to approve the application of Audrey Veronica Jones for reinstatement for licensure as a practical nurse contingent upon verification of Ms. Jones' entry into the Health Practitioners' Monitoring Program ("HPMP") AND successful completion of a Board-approved nursing refresher course that must be taken and completed only after HPMP approves Ms. Jones to return to the practice of nursing. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Jones unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Jones within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated

ADJOURNMENT:

The Board adjourned at 1:25 P.M.



Robin L. Hills, DNP, RN, WHNP
Deputy Executive Director